

**LOWER NAZARETH TOWNSHIP
NORTHAMPTON COUNTY, PENNSYLVANIA**

RESOLUTION NO. LNT-48-25

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
LOWER NAZARETH TOWNSHIP, NORTHAMPTON
COUNTY, COMMONWEALTH OF PENNSYLVANIA
ESTABLISHING A POLICY FOR REIMBURSEMENT TO
LOWER NAZARETH TOWNSHIP PROPERTY OWNERS
FOR MAILBOX DAMAGES INCURRED AS A RESULT OF
SNOWPLOWING OPERATIONS CONDUCTED BY LOWER
NAZARETH TOWNSHIP PUBLIC WORKS.**

WHEREAS, the Board of Supervisors of Lower Nazareth Township recognizes their responsibilities under the Second-Class Township Code to provide for the health, safety and welfare of the community; and

WHEREAS, the Board of Supervisors recognizes this includes snow plowing services on Township roads during inclement winter weather events, which are performed by the Lower Nazareth Township Public Works team; and

WHEREAS, during the course of plowing snow, a vehicle operator may inadvertently strike a residential mailbox, which results in damage to the mailbox; and

WHEREAS, it is the desire of the Board of Supervisors of Lower Nazareth Township to implement a policy to address damage inflicted by the snowplow truck to residential mailboxes.

NOW THEREFORE, BE IT RESOLVED, on this 10th day of December, 2025, the Board of Supervisors of Lower Nazareth Township, Northampton County, Commonwealth of Pennsylvania establishes the following policy for mailbox damage and reimbursement:

Lower Nazareth Township shall provide reimbursement in the amount of \$75.00 for damage to a residential mailbox on Township roads that are damaged as a result of the mailbox being physically struck by the snowplow truck under the following conditions:

- (a) The property owner shall report the damage to the mailbox within 48 hours following the end of the inclement weather event, which the damage allegedly occurred. Failure to report the damage within 48 hours shall result in a forfeiture of any claims of damage.
- (b) The property owner shall fill out the appropriate mailbox damage report and include photographs of the damage.

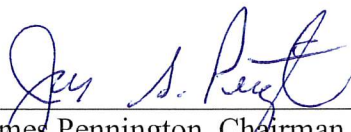
- (c) The report shall be investigated by the Director of Public Works (or in his absence, the Assistant Director of Public Works). His determination shall be final.
- (d) Reimbursement shall not be made in cases where the determination of the Director of Public Works or Assistant Director of Public Works finds the mailbox was damaged as a result of the discharge of snow and/or ice from the plow.

DULY ADOPTED, this 10th day of December, 2025, by a majority of the Board of Supervisors of Lower Nazareth Township, Northampton County, Commonwealth of Pennsylvania at a duly advertised meeting where a quorum was present.

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS**

ATTEST:


Tammi Dravec, Secretary/Treasurer


James Pennington, Chairman